



# December News

Heart of the Shepherd Child Development Center

December 8, 2009

## Christmas & Holiday Closings

Due to the vast number of families not needing care during the Christmas season HOTS CDC will be closed the week after Christmas. We will remain open Monday, Tuesday & Wednesday December 21st-December 23rd. We will re-open on Monday, January 4th. Families are not charged for the time the Center closes for holidays; therefore, December tuition will be due by Wednesday, December 23rd to avoid late charges. Please talk with me directly if

you need this date extended as we will need to close out the end of the year. All tuition will need to be received in a timely fashion.

If you are one of the few families that does not have alternate care arrangements, please see Courtni in the CDC office or send me an email at [courtnei@hotshepherd.org](mailto:courtnei@hotshepherd.org) as some of the teachers may be available to provide care for you outside of school for these days.

Thank you for your continued support & entrusting us with the care of your children!

God's Blessings to You & Your Family!  
We wish all of you a blessed Christmas Season & a Happy New Year!  
HOTS CDC STAFF & TEACHERS

Please Join Us  
for a Special Night of Fun & Fellowship  
for the Whole Family!  
Heart of the Shepherd Lutheran Church &  
Child Development Center  
Will be Hosting  
A Family Christmas Party  
Wednesday, December 9th  
5:45 pm Dinner Served  
6:30-7:30 pm Family Holiday Activities  
It's time for some great FAMILY FUN as we gather for a delicious dinner at 5:45pm, followed by some family holiday activities, a Christmas story shared by Pastor & Patti, & Christmas Carols too!  
As a community outreach, families are asked to bring a gift(s) of mittens for the Mitten Tree and/or Food Item(s) for the Family Impact Center.

### DATES TO REMEMBER

Wednesday, December 9  
Family Christmas Party

Friday, December 11th  
December Tuition Due

Sunday, December 20th  
Children's Christmas Program

Wednesday, December 23rd  
December Tuition Due

December 24th-January 3rd  
Center Closed

January, 4th 2010  
Center Re-Opens



## Incident Weather Closings

Heart of the Shepherd Child Development Center has great concern for the health and safety of the parents, staff and children as they travel to and from the center and work, particularly in winter. We are also concerned about the safety of staff and children while they are in our care. Heart of the Shepherd Child Development Center will, therefore, either close the center or have a delayed opening on days that the **Howell Public Schools** close for inclement weather or dangerous temperatures, or if there is a power outage or other "disaster" beyond our control. Every attempt is made to reach a decision regarding

closure by 5:30 a.m. so the information will be available for 6:00 a.m. newscasts.

We will also try to make sure to get this information on our voicemail so parents may want to call the main phone number to double check that the center is closed: **517-552-7218**.

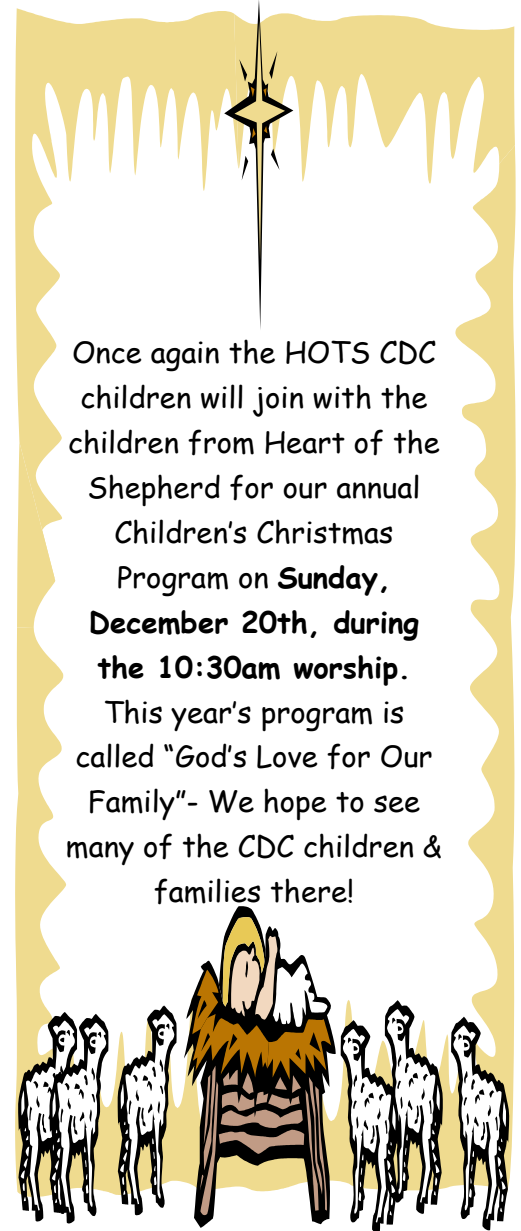
## Don't Forget!!!!!!

It is required by licensing that we take children outside every-day. This includes infants and toddlers. Temperatures are dropping and children need to have the appropriate clothing for outdoor weather. Please send in hat, gloves/mittens, winter coats, etc. Thank you!

## Staffing Notes:



Joy Rutkowski's, Preschool Head Teacher, last day at HOTS CDC will be Friday, December 18th. Joy has found another position working in an Early Head Start Classroom. We wish her blessings on this new part of her teaching career! Steps are in place to fill this position. Filling this position may take some time as finding quality teachers for our program is of utmost importance. Kim Sandin & Barb Crockett will continue to work in this classroom with other current CDC teachers filling in until a replacement is found for Joy. Please refer all questions or concerns about this transition to Courtni. Thank you!



Once again the HOTS CDC children will join with the children from Heart of the Shepherd for our annual Children's Christmas Program on **Sunday, December 20th, during the 10:30am worship.**

This year's program is called "God's Love for Our Family"- We hope to see many of the CDC children & families there!

**You're Invited to join us!**  
Heart of the Shepherd Lutheran Church

Christmas Eve  
Worship Schedule  
Thursday, December 24th:

6:30 pm Family Candlelight Service  
(Attended Nursery Available )

10:30 pm Family Candlelight Service

**A Church with a ♥ for you!**