



January News

Heart of the Shepherd Child Development Center

January 26, 2010

Staffing Update!

As Ms. Joy left before the Christmas break we have been having Ms. Rebecca from the other preschool room work with Ms. Barb and Mr. Kim. Ms. Rebecca will be making the permanent switch to this room over the next couple of weeks. Ms. Kim will also be returning next week from maternity leave. She will be working a couple of days for the first few weeks and resuming her 5 day schedule toward the end of February. We look forward to having her back! We will also be hiring an assistant teacher to replace Ms. Rebecca to work with Ms. Kim and Ms. Julie. Many of the other teachers have been filling in as we make these transitions and the children have enjoyed having some of their previous teachers visit them in the preschool rooms!

DATES TO REMEMBER

Friday, January 29th
January Tuition Due

Friday, February 12th &
Friday, February 26th
February Tuition Due

Sledding Days

Friday, January 29th
Monday, February 1st
Tuesday, February 9th
Wed., February 17th



2009 YEAR END STATEMENTS

Everyone should have received their 2009 Year End Statement. Most were emailed earlier this month. Heart of the Shepherd's address and Tax I.D. # were included on this statement. Please let us know if you did not receive one or if you need additional information for dependent care expenses or reimbursement. We are happy to print receipts or fill out necessary forms for you.

You're Invited to join us!

Heart of the Shepherd Lutheran Church

Worship Schedule:

Wednesday

5:45 pm--Family Dinner

6:30 pm--Worship (Contemporary Songs)

Sunday

8:00 am--Worship (Traditional Hymns)

9:15 am--Christian Growth (all ages)

10:30 am--Worship (Contemporary Songs)

A Church with a ♥ for you!

Thank you for your continued support and entrusting us with the care of your children!

God's Blessings to You and Your Family !!!

HOTS CDC STAFF & TEACHERS

SUMMER & FALL ENROLLMENT

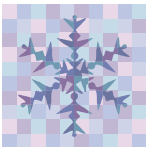
Summer and Fall Enrollment are right around the corner! Enrollment packets will be going out toward the end of February asking you what your plans will be for your child's schedule for both Summer and Fall. Remember we have separate enrollment for Summer as many families choose to change their child's regular schedule or not attend at all for these months. There is no penalty for doing this and your regular schedule can resume as normal for Fall. For those of you that have school-age children, remember that we also operate the School-Age Summer program for children in elementary school. We'd love to have your child join us! The number of classrooms that will

be in operation as well as staffing will be determined by the number of children we have enrolled for the Summer months. It is very important that we receive your schedule requests by the due date so we may determine staffing needs, secure your child's spot and open up any available spaces to those on the waitlist or in the community. Look for more information to follow next month! Thank you!!

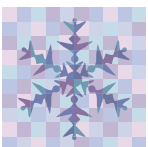
Questions or concerns??
Please contact Courtni Holst, CDC Director, at 517-552-7218 or courtni@hotshepherd.org

Check out the new and improved HOTS website! We've updated everything and added new information. We even have a facebook page! Most of the CDC information is up and ready for viewing. Some pieces are still under construction like the staff biographies and pictures, but we hope to have these completed in the next couple of weeks. Most enrollment forms as well as the Parent Handbook are also available for you to download right from the website!

www.hotshepherd.org



Even during the Winter months children need to have a chance to go outside and enjoy the weather. As a licensed child care facility we are required to take children outdoors at least once a day unless weather does not permit us to.



It is essential for you to provide your

HOTS CDC GENERAL REMINDERS

child with the necessary clothing to play outdoors during the winter months.

All children should be sent to school with:

- Warm jacket
- Hat and mittens
- Snow pants and boots when snow is on the ground.

Items may be stored at the Center during the winter months and

should be labeled with your child's name.

Children will not be taken outdoors when:

- Temperature or wind-chill conditions are 18° or below.
- During severe weather conditions; heavy rain/snow, lightning, tornado watches, etc.

